

Adult Education & Literacy
Zoom Meeting
July 28, 2020 – 9:00 a.m.

MINUTES

A meeting of the Adult Education & Literacy was held Thursday, July 28, 2020 via Zoom due to COVID-19. Those in attendance were:

Attendance: Elizabeth Satterfield, Patti Gilmore, Denise Taguwa, Jennifer Bates, Maria Alleva, Ron Burkhardt, Barbara Kozek, Oscar Gomez, Katie Czajkowski, Odi Perez, Sonya Saul, Pat Constantino, Rosemma Ward, Terrence Hardee

Staff:

Allison Spinelli, Cindy Angelo, Zary Irurita

Handouts:

I. Welcome/Opening Remarks

Jenn Bates opened the meeting by welcoming all attendees. The meeting began at 9:01 am. Jenn requested a motion to approve the minutes from October 2019. Motion made by Elizabeth Satterfield, Second by Rosemma Ward. All in favor, motion approved.

II. Title II Lead Agency Report

Jenn reported last quarter was missed due to COVID-19, but performances levels were met for the most part. Our contracted level of services is 629 and we currently have 555. On June 30, 2020, the Center for Human Resources no longer has participants and has closed out books and programs.

FY21 Updates: June 30, 2020 was supposed to be the end of the three-year contract but because of COVID-19, DOL gave a one-year extension until June 30, 2021.

III. Cumberland/Salem Title II Consortium Partner Report

a. Salem County Vocational Technical Schools

Maria reported last year the focus was on completed diplomas. In Salem, there were 30. There are electronic forms available from DOL. LASIS closeout is August 21, 2020.

b. Millville Public Library

Sonya reported there are no classes for the summer. There are 5-6 students waiting to start in beginning of September.

c. Rowan College of South Jersey

Patti reported ESL has started and will be running within the following week. The Hi-set testing will be done from home. All other testing is on hold. Students can meet with an advisor for 15 minutes.

○ **PathStone**

Odi reported students have started session program by AZTEC/ Zoom. They are not consistent with AZTEC/ Zoom. Students have started in hi testing online but the writing portion is taking longer.

○ **Salem Community College**

Rosemma reported on July 6th, AZTEC started with day ties but evening sessions are available. Remote testing is launching within the following week. There are also 27 new contacts.

IV. Cape May Title II Consortium Partner Reports

a. Atlantic Cape Community College

Barbara reported there was \$170,565 funded. There was a 96% enrollment.

b. Cape May Tech

Elizabeth reported ESL is very successful. Students are using google classroom due to COVID-19. CASAS test has been listed on the website while partnering with One-Stop. The school is projected to open in the Fall.

V. Workforce Learning Link Reports

Alli reported our new level of service is 159 with 92 enrolled. There is no cost extension for three months. The facility is currently closed to the public with an expected opening date in August by appointment only.

VI. Other Reports

There were no other reports.

VII. Old/New Business

Katie Czajkowski reported Marva Ferguson has retired.

VIII. Adjournment

Jenn requested a motion to adjourn the meeting. Motion made by Terrence Hardee, Second by Barbara Kozek. The meeting adjourned at 9:44 am.