



WORKFORCE  
DEVELOPMENT BOARD

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CUMBERLAND · SALEM · CAPE MAY

# Annual Report

July 2021- June 2022

# Contents

- 2 WDB Members List
- 3 Financial Status
- 5 Performance Outcomes
- 6 Continuous Improvement/WDB Evaluation

This Annual Report, which covers the period from July 1, 2021 to June 30, 2022, has been prepared by the Executive Director of the Cumberland/Salem/Cape May Workforce Development Board - in accordance with the bylaws.

Allison Spinelli, Executive Director of the Cumberland/Salem/Cape May Workforce Development Board, has submitted this report to the Workforce Development Board members and the State Employment and Training Commission (SETC).

All dollar amounts used in this Annual Report are current U.S. dollars. Funds allocated to projects are accounted for at the county levels in tables and text. As a result of rounding, numbers in tables may not add to totals and percentages in figures may not add to 100.

## Board Members

*Chairman-Bert Lopez  
Co-Chair- Sherri Stephens*

*Atlantic City Electric  
Groupe SEB USA*

Andrew Bulakowski  
Anna Villanueva  
Cheryl Golden  
Dawn Hunter  
Denise Beckson  
Donna Groome  
Dr. Barbara Gaba  
Dr. Frederick Keating  
Dr. Kimberly Ayres  
Dr. Nancy Hudanich  
Edward Geletka  
Elizabeth Reed  
Erich Florentine  
Gary Green  
Hugh McCaffery  
Jack Swain  
Jody Classen  
Jody Veler  
Melissa Niles  
Kathleen Lockbaum  
Leslie Gimeno  
Louis Joyce  
Patricia Harrison  
Thomas Wysocki  
Vicki Clark

Carpenters Local 255  
Bridor USA  
Cumberland County Division of Social Services  
Vineland Chamber of Commerce  
Morey's Piers, Beachfront Waterparks & Resorts  
Cape May County Department of Human Services  
Atlantic Cape Community College  
Rowan College Of South Jersey  
Cumberland County Improvement Authority  
CMCTSD Superintendent  
Ocean First Bank  
NJDOLWD  
Inspira Health Network  
Green Technology Contractor, LLC  
Southern New Jersey Steel  
SCVTS Superintendent  
DVRS Representative  
Salem County Inter Agency Council  
Cumberland County Department of Human Services  
Salem County Board of Social Services  
Cape May County Department of Planning  
South Jersey Economic Development District  
Vineland Housing Authority  
Wysocki Electric  
Cape May County Chamber of Commerce

PY 2020-21 Financial Status Report

Expenditures represent YTD cash + accruals+ obligations as reported to NJLWD on the official June 2022 Financial Report

WIOA GRANTS		WIOA ADULT	WIOA YOUTH	WIOA DISLOCATED	TOTAL WIOA
ADMIN	Staff W&FB	\$ 189,114	\$ 223,469	\$ 80,664	\$ 493,247
	Operating Costs	\$ 54,310	\$ 29,895	\$ 21,570	\$ 105,775
	<b>TOTAL ADMIN EXPENDED YTD</b>	<b>\$ 243,424</b>	<b>\$ 253,364</b>	<b>\$ 102,234</b>	<b>\$ 599,022</b>
PROGRAM	Staff W&FB	\$ 1,045,358	\$ 1,348,904	\$ 464,626	\$ 2,858,888
	Operating Costs	\$ 215,098	\$ 247,567	\$ 72,323	\$ 534,988
	Contracts	\$ 733,834	\$ 487,349	\$ 328,908	\$ 1,550,091
	Participant Support	\$ 27,486	\$ 10,044	\$ 7,049	\$ 44,579
	<b>TOTAL PROGRAM EXPENDED YTD</b>	<b>\$ 2,021,776</b>	<b>\$ 2,093,864</b>	<b>\$ 872,906</b>	<b>\$ 4,988,546</b>
<b>GRAND TOTAL EXPENDED</b>		<b>\$ 2,265,200</b>	<b>\$ 2,347,228</b>	<b>\$ 975,140</b>	<b>\$ 5,587,568</b>
BUDGET		\$ 2,434,237	\$ 2,533,640	\$ 1,022,339	\$ 5,990,216
% EXPENDED YTD		93.06%	92.64%	95.38%	93.28%
<b>AVAILABLE BALANCE</b>		<b>\$ 169,037</b>	<b>\$ 186,412</b>	<b>\$ 47,199</b>	<b>\$ 402,648</b>

WFNJ GRANTS		WFNJ TANF	WFNJ GA/SNAP	TOTAL WFNJ
ADMIN	Staff W&FB	\$ 128,886	\$ 64,837	\$ 193,723
	Operating Costs	\$ 43,032	\$ 47,515	\$ 90,547
	<b>TOTAL ADMIN EXPENDED YTD</b>	<b>\$ 171,918</b>	<b>\$ 112,352</b>	<b>\$ 284,270</b>
PROGRAM	Work Subsidies	\$ -	\$ -	\$ -
	Education & Training	\$ 161,056	\$ 112,384	\$ 273,440
	CAVP	\$ -	\$ -	\$ -
	Other Work Activities	\$ 287,909	\$ 196,187	\$ 484,096
	Case Management	\$ 340,943	\$ 235,489	\$ 576,432
	Needs Based Work Supports	\$ 43,562	\$ 37,288	\$ 80,850
	Work Verification	\$ -	\$ -	\$ -
	On-The-Job Training (OJT)	\$ -	\$ -	\$ -
	<b>TOTAL PROGRAM EXPENDED YTD</b>	<b>\$ 833,470</b>	<b>\$ 581,348</b>	<b>\$ 1,414,818</b>
	<b>GRAND TOTAL EXPENDED</b>		<b>\$ 1,005,388</b>	<b>\$ 693,700</b>
BUDGET		\$ 1,476,678	\$ 973,583	\$ 2,450,261
% EXPENDED YTD		68.08%	71.25%	0.00%
<b>AVAILABLE BALANCE</b>		<b>\$ 471,290</b>	<b>\$ 279,883</b>	<b>\$ 751,173</b>

MISCELLANEOUS GRANTS		WLL	COVID-19 CRF	TOTAL OTHER
TOTAL EXPENDED YTD		\$ 81,000	\$ 64,649	\$ 145,649
BUDGET		\$ 81,000	\$ 64,649	\$ 145,649
% EXPENDED YTD		100.00%	0.00%	0.00%
<b>AVAILABLE BALANCE</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

ALL NJLWD 2020-21 GRANTS		TOTAL
TOTAL EXPENDED YTD		\$ 7,432,305
BUDGET		\$ 8,586,126
% EXPENDED YTD		86.56%
<b>AVAILABLE BALANCE</b>		<b>\$ 1,153,821</b>

NOTES:

- (1) WIOA funds must be 80% expended or obligated by 6/30/21 and fully expended by 6/30/22.
- (2) WFNJ funds must be 100% expended/obligated by 6/30/21. All obligations must be liquidated by 12/31/21.
- (3) Expenditure extension received for WLL - must be obligated by 8/30/21 and fully expended by 9/30/21.
- (4) WFNJ Work Activity requirements were waived from March 2020 through February 2022.

PY 2021-22 Financial Status Report

Expenditures represent YTD cash + accruals+ obligations as reported to NJLWD on the official June 2022 Financial Report

WIOA GRANTS		WIOA ADULT	WIOA YOUTH	WIOA DISLOCATED	TOTAL WIOA
ADMIN	Staff W&FB	\$ 155,869	\$ 195,186	\$ 66,223	\$ 417,278
	Operating Costs	\$ 15,773	\$ 37,416	\$ 15,149	\$ 68,338
	<b>TOTAL ADMIN EXPENDED YTD</b>	<b>\$ 171,642</b>	<b>\$ 232,602</b>	<b>\$ 81,372</b>	<b>\$ 485,616</b>
PROGRAM	Staff W&FB	\$ 157,072	\$ 241,516	\$ 86,758	\$ 485,346
	Operating Costs	\$ 79,058	\$ 50,345	\$ 28,147	\$ 157,550
	Contracts	\$ 537,571	\$ 674,318	\$ 245,023	\$ 1,456,912
	Participant Support	\$ 7,116	\$ 8,853	\$ 4,239	\$ 20,208
	<b>TOTAL PROGRAM EXPENDED YTD</b>	<b>\$ 780,817</b>	<b>\$ 975,032</b>	<b>\$ 364,167</b>	<b>\$ 2,120,016</b>
<b>GRAND TOTAL EXPENDED</b>		<b>\$ 952,459</b>	<b>\$ 1,207,634</b>	<b>\$ 445,539</b>	<b>\$ 2,605,632</b>
BUDGET		\$ 2,234,971	\$ 2,334,132	\$ 1,045,534	\$ 5,614,637
% EXPENDED YTD		42.62%	51.74%	42.61%	46.41%
<b>AVAILABLE BALANCE</b>		<b>\$ 1,282,512</b>	<b>\$ 1,126,498</b>	<b>\$ 599,995</b>	<b>\$ 3,009,005</b>

WFNJ GRANTS		WFNJ TANF	WFNJ GA/SNAP	TOTAL WFNJ
ADMIN	Staff W&FB	\$ 139,981	\$ 88,926	\$ 228,907
	Operating Costs	\$ 89,269	\$ 60,880	\$ 150,149
	<b>TOTAL ADMIN EXPENDED YTD</b>	<b>\$ 229,250</b>	<b>\$ 149,806</b>	<b>\$ 379,056</b>
PROGRAM	Work Subsidies	\$ -	\$ -	\$ -
	Education & Training	\$ 228,291	\$ 157,885	\$ 386,176
	CAVP	\$ -	\$ -	\$ -
	Other Work Activities	\$ 551,780	\$ 328,742	\$ 880,522
	Case Management	\$ 696,593	\$ 467,489	\$ 1,164,082
	Needs Based Work Supports	\$ 58,083	\$ 49,717	\$ 107,800
	Work Verification	\$ -	\$ -	\$ -
	On-The-Job Training (OJT)	\$ -	\$ -	\$ -
	<b>TOTAL PROGRAM EXPENDED YTD</b>	<b>\$ 1,534,747</b>	<b>\$ 1,003,833</b>	<b>\$ 2,538,580</b>
<b>GRAND TOTAL EXPENDED</b>		<b>\$ 1,763,997</b>	<b>\$ 1,153,639</b>	<b>\$ 2,917,636</b>
BUDGET		\$ 1,968,904	\$ 1,298,110	\$ 3,267,014
% EXPENDED YTD		89.59%	88.87%	0.00%
<b>AVAILABLE BALANCE</b>		<b>\$ 204,907</b>	<b>\$ 144,471</b>	<b>\$ 349,378</b>

MISCELLANEOUS GRANTS		WLL	WIOA OJT	TOTAL OTHER
TOTAL EXPENDED YTD		\$ 79,000	\$ 7,092	\$ 86,092
BUDGET		\$ 79,000	\$ 390,000	\$ 469,000
% EXPENDED YTD		100.00%	1.82%	0.00%
<b>AVAILABLE BALANCE</b>		<b>\$ -</b>	<b>\$ 382,908</b>	<b>\$ 382,908</b>

ALL NJLWD 2021-22 GRANTS		TOTAL
TOTAL EXPENDED YTD		\$ 5,609,360
BUDGET		\$ 9,350,651
% EXPENDED YTD		59.99%
<b>AVAILABLE BALANCE</b>		<b>\$ 3,741,291</b>

**NOTES:**  
 (1) WIOA funds must be 80% expended or obligated by 6/30/22.  
 (2) No-cost extension granted. WFNJ funds must be 100% expended/obligated by 10/31/22. All obligations must be liquidated by 12/31/22.

# CUMBERLAND/SALEM/CAPE MAY WDB

## PY 2021-2022 WIOA PERFORMANCE MEASURES

### WIOA ESTIMATED PERFORMANCE\*

PERIOD COVERED: JULY 1, 2021 THROUGH JUNE 30, 2022

#### Overall Performance

Exceeded	13
Met	2
Not Met	0

### ADULT

MEASUREMENT	STANDARD/GOAL	ACTUAL RESULTS	% OF GOAL	RESULTS
Employment Rate Q2	73.60%	74.34%	101.01%	Exceeded
Employment Rate Q4	78.30%	72.56%	92.67%	Met
Credential Attainment	60.50%	70.20%	116.03%	Exceeded
Skills Gains	41.00%	87.92%	214.44%	Exceeded
Median Earnings	\$6,243.00	\$6,449.64	103.31%	Exceeded

### DISLOCATED WORKER

MEASUREMENT	STANDARD/GOAL	ACTUAL RESULTS	% OF GOAL	RESULTS
Employment Rate Q2	58.40%	71.26%	122.03%	Exceeded
Employment Rate Q4	65.60%	63.16%	96.28%	Met
Credential Attainment	68.10%	70.37%	103.33%	Exceeded
Skills Gains	41.00%	95.89%	233.88%	Exceeded
Median Earnings	\$8,406.00	\$9,127.50	108.58%	Exceeded

### YOUTH

MEASUREMENT	STANDARD/GOAL	ACTUAL RESULTS	% OF GOAL	RESULTS
Employment Rate Q2	59.70%	76.52%	128.17%	Exceeded
Employment Rate Q4	61.00%	67.83%	111.20%	Exceeded
Credential Attainment	51.00%	73.08%	143.29%	Exceeded
Skills Gains	42.70%	100.00%	234.19%	Exceeded
Median Earnings	\$2,352.00	\$3,954.28	168.12%	Exceeded

The WIOA Title 1 programs performance outcomes are not final nor certified with the US Department of Labor (USDOL); these outcomes are provided for informational purposes only.

Please note that the USDOL 90 percent threshold for meeting a measure has been applied , as indicated in the above tables.

Performance Levels: Green: Exceeded - greater than 100% of target, Yellow: Met - between 90% and 100% of target, Red: Not Met - less than 90% of target

\*Non-certified outcomes

**PY 2021-22 WDB EVALUATION REPORT  
ENGLISH AS A SECOND LANGUAGE SERVICES**

**Prepared by: Allison Spinelli, Executive Director**

The Cumberland Salem Cape May Workforce Innovation Plan identifies English language learners as a service priority constituent group. The Cumberland Salem Cape May Workforce Development Board conducted an evaluation of the service delivery to this priority population. The focus of this evaluation covered services available and access to services.

To begin this process, the Workforce Development Board (WDB) reviewed the inventory of services that are available to support English language learners. The majority of the services available were found to be provided by the Title II Adult Education Consortia, many of which had waiting lists for services. Other partner agencies were identified that provide additional services to English language learners including work-based learning opportunities, volunteer/community service activities and Spanish High School Equivalency (HSE) preparation classes.

The WDB also reviewed processes in place to connect this population to our workforce development services. While the services were accessible and available to this population, linkages between the agencies that provide services did not formalize referral and outcome information sharing. This creates a system of making a connection to services absent of the necessary follow-up to ensure success.

As a result of that process, recommendations were made to strengthen the referral process and data collection for this priority population. The need for additional occupational training services was also identified. A new product was purchased to address the areas of concern. EnGen is a language upskilling platform for organizations, educational, and government institutions who want to improve their talent pipeline while providing economic mobility, civic participation, and a better quality of life for workers, immigrants, and refugees. The technology solves two problems at once: it enables New Americans with English skills—the key to integration and economic advancement—while addressing systemic talent shortages and preparing the workforce for the jobs of the future.

The EnGen platform includes assessment tool and tracking mechanisms. It has been made available to two of the partners that provide services to English language learners for implementation and further evaluation. If proven successful, this program can be expanded to include all other partners that serve this priority population.

This evaluation was completed by WDB staff with input from WDB members, the Adult Education and Literacy Committee and other One-Stop Partner agencies. The resulting report will be presented to the WDB at the next WDB meeting.