



Meeting of the Cumberland Salem Cape May Workforce Development Board
The Grove at Centerton
1022 Almond Road, Pittsgrove Twp, NJ
October 10, 2019 – 12:00 p.m.

MINUTES

A meeting of the Cumberland Salem Cape May Workforce Development Board was held Thursday, October 10, 2019 at The Grove at Centerton. Those in attendance were:

Workforce Development Board Members:

Andrew Bulakowski, Anna DeNovellis, Bert Lopez, Betsy Reed, Cheryl Golden, Donna Groome, Edward Geletka, Erich Florentine, Jack Swain, Jody Veler, Kathy Lockbaum, Leslie Gimeno, Louis Joyce, Nancy Hudanich, Dr. Frederick Keating (Dr. Terrence Hardee Alt.), Thomas Wysocki, Vicki Clark

Guests:

Jamie Moscony, Christina DiGiovacchino

Public:

Tom Halligan

Staff:

Allison Spinelli, Christy DiLeonardo, Jaime Gomez, Cindy Angelo

Freeholders:

None present

Handouts:

Cumberland/Salem/Cape May WDB Budgetary Highlights, Cumberland/Salem/Cape May WDB, PY 19/20 Local Area Budget, PY 18/19 Financial Status Report, Save the Date for Regional Board Meeting, 2019 State of the County Flyer, Industry Partnerships-What Comes After the Academy

I. Welcome/Opening Remarks

Bert Lopez opened the meeting by welcoming all attendees and read the Open Public Meeting Act. The meeting began at 12:07pm. Bert requested a motion to approve the minutes from the July 11, 2019 meeting. Nancy Hudanich made the motion, Second by Louis Joyce. All in favor, minutes approved.

II. Workforce Board Budget Highlights

Allison explained the PY 2018-19 Financial Status Report.

Cumberland

Allison explained the Budget Highlights for Cumberland. Allison explained that in WIOA, there was a 20% increase in Adult and Youth funds. There is a need to add youth staff due to new changes in data entry and follow-up. The fourteen program elements need to be tracked and data entered as a youth start and stop an element. Instead of entering one follow-up service for the whole year, we now must enter one of the 5 program elements that are allowed during follow-up as a one day service. Youth staff will have to manage two caseloads; one for active youth and another for youth in intensive follow-up.

WFNJ received level funding and staff received a 2% increase on July 1st. Allison explained that we can no longer charge instructional staff to Workforce Learning Link. The ESL contract with the college was cut in half to make up some of the increase in staff costs. Allison will be monitoring this and may have to move support staff from WFNJ to WIOA programs. There may be an opportunity to request additional funds.

ACTION ITEM: Motion by Anna Villanueva to request additional WFNJ funding now. Second by Jack Swain. All in favor, motion approved

The request for Needs Based Work Supports was submitted on Sept. 11th for \$90,000 and have not heard back.

Workforce Learning Link was reduced by 20%. There may be a need to reduce the funds given to Atlantic Cape Community College based on the level of service.

Salem

Kathy explained the Expenditure Highlights for Salem. In WIOA Adult, Salem received an increase in funding which allowed them to increase the number of training contracts and cover staffing costs due to reallocations. Dislocated Worker saw a 7% reduction in funds but were able to maintain the same amount available for training contracts. Youth received an increase which allowed Salem to increase the vendor contracts from \$74,190 to \$104,000. The youth programs in Salem have struggled for many years. In PY 18/19 they had the most youth enrolled in the last 10 years. There are still kinks to work out, but this past program year was a booming success. Kathy informed the group that they are looking to increase funding to vendors who are doing well and feel like they can take on additional slots. It has been a long time coming and we are all excited to be providing good services to youth.

WFNJ received level funding. Effective October 1st, the Group Job Search class will no longer be funded. Work is being done on the State level to come up with a uniform service delivery. The contract with Mid-Atlantic was extended for 2 years waiting on approval of the uniform service delivery but are unable to extend any longer. With these funds they are going to purchase training for clients like driver's education training. Kathy told the group that they are trying to do innovative things to help clients. If there is no resolution, she may come to the board in January to see if more funds should be requested. Question from the group- has SNAP been cut? Answer: it is level funding in all categories.

Cape May

Leslie told the group that the theme for 2020 is Innovation and change. Tom Halligan is the new Director of the Wildwood One Stop. They have a better link with economic development and they will be in a new location in the middle of 2020. Leslie explained the Budget Highlights for Cape May WIOA.

They have two new industry focused youth grants. They are looking to implement an apprenticeship program.

Donna Groome explained the WFNJ Budget Highlights. They are fully staffed which is something they struggled with in the past. TANF funding is where they usually struggle to spend funds. They are keeping a close eye on that. They are excited about the move and being in one location.

Question from the group: What is the timeline for the move? Answer: Human Services are looking at a September 2020 move date and DOL and WIOA will be soon after. The county purchased the old K-Mart building.

ACTION ITEM: Approve Draft Budget

Bert requested a motion to approve the draft budget. The motion was made by Gary Green, Second by Anna Villanueva. All in favor, motion approved.

III. New Business

One Stop Operator Contract

Allison is thrilled to introduce Cindy Angelo as the new One Stop Operator from the Empowerment Zone. Cindy told the group a little about herself. Cindy has worked at the Empowerment Zone for 16 years working with youth in middle schools. One of the things that attracted her to this position is youth and careers. Cindy has held partner meetings in Salem and Cumberland. The Cape May partners meeting will be in a few weeks.

Save the Date

Allison explained that the regional Workforce Boards have to meet annually. We did not meet that goal in 2018. The meeting is set for December 4th. There has been a request to have Ali Houshmond, President of Rowan as the keynote. They are looking for a speaker on apprenticeships. It will be held at Rowan College of South Jersey-Gloucester Campus.

IV. Old Business

Financial Status Report

Allison explained the PY 18/19 funding financial status report which is a summary of what was spent with the exception of WIOA and the summer youth program which has a carry over option. \$36,000 had to be returned for WFNJ. \$24,000 for CAVP which is always hard to spend and \$12,000 for TANF work activities.

State of the County

Final call for vendors to attend the State of the County on October 15th.

Industry Partnerships

Allison discussed the Industry Partnerships next steps handout. They are taking a regional approach. There will be a conference call scheduled in the next few weeks.

A question arose: Will there be an advisory board of industry partners? Answer: We need to make sure that there is.

Jack Swain attended the first meeting and told the group that he liked that they are business partner oriented and that it was a regional approach. He also liked that there was a third-party facilitator.

Question: Are there any updates on summer programs? Answer: We will role this out at the upcoming Youth Council meetings and forward to the full Board afterwards.

V. Adjournment

Bert requested a motion to adjourn the meeting. The motion was made by Jack Swain, Second by Gary Green. The meeting adjourned at 1:10pm.