



Meeting of the Cumberland Salem Cape May Workforce Development Board
The Greenview Inn @ Eastlyn Golf Course
4049 Italia Avenue, Vineland, NJ

October 6, 2022 – 12:00 p.m.

DRAFT MINUTES

A meeting of the Cumberland Salem Cape May Workforce Development Board was held Thursday, October 6, 2022 at The Greenview Inn @ Eastlyn Golf Course, Vineland NJ. Those in attendance were:

Workforce Development Board Members:

Andrew Bulakowski, Jean McAlister (Alternate), Bert Lopez, Cheryl Golden, Dawn Hunter, Denise Beckson, Hugh McCaffery, Jack Swain, Kathy Lockbaum, Louis Joyce, Sheri Stephens.

Staff:

Allison Spinelli, Christy DiLeonardo, Cindy Angelo, Jaime Gomez, Ginger Supernavage

Guests:

Carol Musso, Ed Ramsey, Jerry Velazquez, Julia Kortrey

Public:

Nancy Ridgway

I. Welcome/Approval of Minutes

Bert Lopez opened the meeting by welcome all attendees and read the Open Public Meeting Act. The meeting began at 12:28pm. The approval of the minutes for the July 14, 2022 meeting were tabled due to lack of quorum.

II. Presentation – NJEDA NJ Wind Port

Bert introduced Julia Kortrey, Manager, NJEDA Wind Institute who shared a presentation on New Jersey's Offshore Wind Economy. The following presents the highlights of the presentation:

- NJEDA supports coordination across the state with everything related to offshore wind



- Governor Murphy recently increased the goal from 7.5 GW to 11 GW of electricity generated from offshore wind energy by 2040
- 5 new offshore wind developers this year: Vineyard Mid-Atlantic; OW Ocean Winds East; Attentive Energy; Community Offshore Wind; Atlantic Shores; Invenergy
- First-of-its-kind approach to integrating offshore wind goals into the PJM regional planning process
- NJ is growing the supply chain through targeted investments in ports
- The New Jersey Wind Port is the first purpose-built wind port in the U.S. in Lower Alloways Creek; will be developed in phases from 2021 to 2027
- Offshore wind developers and manufacturers have committed to locate at the NJ Wind Port
- EEW monopile foundation fabrication facility is being developed in Paulsboro
- Offshore Wind Supply Chain Registry creates a profile of each business and make information available to other businesses; over 500 businesses have joined
- New Jersey is creating the Wind Institute for Innovation and Training; workforce development and research and information projects already underway
- In 2030, offshore wind will generate 20,000 new jobs in several industries; 40% will be in production occupations followed by installation/repair, transportation and construction
- OSW Workforce & Skills Development Grant Challenge; total of \$3.725M in funding; more details can be found at www.njeda.com/wind_institute

The presentation concluded with a brief question and answer period that included questions from members and the public.

III. Expenditure Review and Budget Approval

Allison Spinelli presented the PY 2021-22 Expenditure Report. As of the August 2022 report submission, the local area WIOA grants are 53.19% expended/obligated. These grants need to be fully expended by 6/30/23. We received a no cost extension for our WFNJ funds; required to be fully expended or obligated by 10/31/22. As of the August 2022 report submission, the local area is 95.48% expended/obligated. Miscellaneous grants include Workforce Learning Link (100% obligated; will be fully expended by 12/31/22) and WIOA OJT (2.55% expended); only individuals collecting UI are eligible for these OJT funds.

Allison reported that the PY 2020-21 WIOA grants expired on 6/30/22. The total amount of unexpended funding on the June 2022 reports was \$402,649 (\$282,766 for Cape May and \$119,883 for Salem).

Allison presented budgets for PY 2022-23. NJDOL policy requires the following for PY22-23 budgets: 2% line-item budget for professional development and 50% program budgets for direct participant services. These new requirements were determined by reviewing prior expenses to create targets for the



program year. Additional discussion is needed regarding classification of costs and the like before these requirements will be included in any monitoring activities.

There was an administrative change in Cape May for the management of the WIOA grant activities; now under Human Services instead of Planning. Both WIOA and WFNJ services will be led by Donna Groome which will streamline administrative reporting processes.

The approval of the PY 22-23 budgets was tabled due to lack of quorum.

IV. Policy Review and Approval

Allison reported that new NJDOL policy requires WDBs to have local policies that correspond to several state and federal policies. There were five requirements that our WDB had procedures but not formal policies: Individual Training Accounts; WDB Member Conflict of Interest; Work Based Learning & OJT; One-Stop Certification; and Incumbent Worker. Allison provided a summary of each policy and fielded questions from membership. Copies of each draft policy were also distributed for further review.

The approval of the policies was tabled due to lack of quorum.

V. Old/New Business

Jerry Velazquez shared that Cumberland's State of the County event will be held tomorrow at Rowan College of South Jersey.

Allison highlighted two other handouts that were included in the member packets: Local Area performance targets for PY 2022-23 and 3rd Quarter One-Stop Operator report.

Denise Beckson shared that there has revisions to child labor laws. Working papers will be processed electronically by June 2023; age is verified once and job updates will be submitted electronically. Less administrative burden on the approving authority.

VI. Adjournment

Bert requested a motion to adjourn the meeting. The motion was made by Jack Swain and seconded by Lou Joyce. The meeting adjourned at 1:30 p.m.