



Meeting of the Cumberland Salem Cape May Workforce Development Board
Zoom Meeting
July 9, 2020 – 12:00 p.m.

MINUTES

A meeting of the Cumberland Salem Cape May Workforce Development Board was held Thursday, July 9, 2020 via Zoom due to COVID-19. Those in attendance were:

Workforce Development Board Members:

Andrew Bulakowsky, Betsy Reed, Cheryl Golden, Dawn Hunter, Donna Groome, Edward Geletka, Hugh McCaffery, Kathy Lockbaum, Kim Ayers, Leslie Gimeno, Louis Joyce, Melissa Niles, Nancy Hudanich, Terrence Hardee, Tom Wysocki, Vicki Clark

Staff:

Allison Spinelli, Christy DiLeonardo, Cindy Angelo, Ginger Supernavage, Zary Irurita

Handouts:

CSCM PY 20-21 Initial Budgets, Cumberland County MOU, Salem County MOU, Cape May County MOU

I. Welcome/Opening Remarks

Allison Spinelli opened the meeting by welcome all attendees and read the Open Public Meeting Act. The meeting began at 12:15pm. Allison requested a motion to approve the minutes of the January 9, 2020 meeting. Louis Joyce made the motion, Second by Hugh McCaffery. All in favor, minutes approved. Allison requested a motion to approve the minutes of the October 10, 2019 meeting. Nancy Hudanich made the motion, Second by Kathy Lockbaum. All in favor, minutes approved.

II. ACTION ITEM: PY 2020-21 Initial Budget Presentation

Allison informed the Board of budgets for Program Year '19-20. Cumberland had a WIOA increase of 4%, Cape May had a WIOA increase of 25%, and Salem had a WIOA decrease of 14%. Kathy Lockbaum informed the Board that there is a concern in Salem for cutting back on funding for the youth. Salem would be more focused in the out-school youth this year due to funds. Kathy requested more information on how the numbers are calculated by NJDOL because of Salem's significant decrease. Allison will follow up with an email and share information once she gets word back. Cheryl made a motion to approve initial budget, Second by Andrew Bulakowsky. Kathy Lockbaum sustained. Motion carried.



III. ACTION ITEM: MOU and IFA Documents

Allison informed authority needed to execute PY 2020 document for approval from State of NJ. Nancy Hudanich made the motion, Second by Louis Joyce. All in favor, motion approved.

IV. One Stop Operator Update

Cindy Angelo informed the Board there has been much success with vendors and how they have become creative working with customers during the pandemic. Cape May Tech starts their summer program to have students complete welding course work in order to finish on track. Some challenges being faced are transportation for all three counties, in-demand job-list, and technology for staff and consumers. Employees continue to seek ways to be consistent with reaching out to customers during this time via Zoom.

V. New/Old Business

One Stop Services During COVID 19:

Kathy Lockbaum informed the Board, Salem County is currently closed to the public and helping clients by phone only. Staff is on alternating schedules at this time. Salem is exploring training options to access remotely to complete exercises.

Donna Groome, Cape May County informed the Board they are working on a system to maintain cases. Leslie Gimeno stated Cape May is continuing to service existing customers while staff are on split shifts during this time. Counselors are serving customers remotely.

Allison Spinelli, Cumberland County reported one-stop services are currently closed to the public until pending open date, August 10th by appointment only. Staff returned full time on June 8th and are on a staggered schedule.

Salem County Business Services Partnership:

Kathy Lockbaum and Louis Joyce discussed business services partnerships for Salem County. A grant for \$25,000 each year for two years was received from the CARES Act by South Jersey Economic Development to support a Business Services Coordinator position in Salem County. In order to make this a full-time position we are exploring the possibility of having the County and the One-Stop contribute \$25,000 each to support wages and fringe. The position would provide planning services and would work with businesses, the County and the Chamber of Commerce. More information will be provided at the next meeting.

VI. Adjournment

Allison requested a motion to adjourn the meeting. The motion was made by Louis Joyce, Second by Terrance Hardee. The meeting adjourned at 1:10 p.m.