



**CUMBERLAND COUNTY
DIVISION OF
EMPLOYMENT & TRAINING**

**REASONABLE MODIFICATION FOR
CUMBERLAND COUNTY DIVISION OF EMPLOYMENT AND TRAINING TRANSPORTATION**

The Cumberland County Division of Employment and Training Transportation Service recognizes that disabilities are as diverse as the individuals they serve and recognizes the need to make reasonable modification to its policies regarding assistance offered to passengers who may require additional assistance to use its services.

Under Title II of the ADA, state and local governments are required to make reasonable modifications to policies, practices, and procedures where necessary to avoid discrimination.

For those riders who require additional assistance, the Cumberland County Division of Employment and Training will endeavor to accommodate all reasonable modification requests for such assistance by following procedures outlined below:

1. Riders must call to inform the Cumberland County Division of Employment and Training Transportation Coordinator of the need and specific type of additional assistance requested at (856) 696-5660 x3010.
2. The Transportation Coordinator will log the information and determine the resources required to accommodate the rider.
3. The Transportation Coordinator will evaluate the request and report to the Division Director whether the request is reasonable to perform.
4. If the Division Director deems the service requested to be unreasonable to perform or to repeat on a regular basis, she must cite specific reasoning to support the finding and inform the Cumberland County ADA Coordinator.
5. If the ADA Coordinator concurs with the finding of the Division Director, the rider must be so informed via phone call. The finding must also be communicated to the rider expeditiously by written correspondence.
6. Riders may appeal any such decisions by following established ADA grievance procedures. Complaints that a County program, service or activity is not accessible to persons with disabilities should be directed to the Cumberland County ADA Coordinator, 164 W. Broad Street, Bridgeton, NJ 08302.

A Complainant may also file a complaint with the US Department of Transportation by contacting the Department at: US Department of Transportation, Office of Civil Rights

Federal Transit Administration, Office of Civil Rights, Attention: Complaint Team
East Building, 5th Floor – TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590

Center for Workforce & Economic Development

Rowan College of South Jersey – Cumberland Campus

3322 College Drive, Vineland, NJ 08360

WorkFirst New Jersey Services Unit

Cumberland County Professional Services Complex

275 N Delsea Dr., 2nd Floor Suite 2A, Vineland, NJ 08360