



WORKFORCE  
DEVELOPMENT BOARD

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CUMBERLAND · SALEM · CAPE MAY

# Annual Report

July 2019- June 2020

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This Annual Report, which covers the period from July 1, 2019 to June 30, 2020, has been prepared by the Executive Director of the Cumberland/Salem/Cape May Workforce Development Board - in accordance with the bylaws.

Allison Spinelli, Executive Director of the Cumberland/Salem/Cape May Workforce Development Board, has submitted this report to the Workforce Development Board members and the State Employment and Training Commission (SETC).

All dollar amounts used in this Annual Report are current U.S. dollars. Funds allocated to projects are accounted for at the county levels in tables and text. As a result of rounding, numbers in tables may not add to totals and percentages in figures may not add to 100.

# CUMBERLAND/SALEM/CAPE MAY WDB PY 2019-2020 WIOA PERFORMANCE MEASURES

## WIOA ESTIMATED PERFORMANCE\*

PERIOD COVERED: JULY 1, 2019 THROUGH JUNE 30, 2020

### Overall Performance

Exceeded	5
Met	3
Not Met	1

### ADULT

MEASUREMENT	STANDARD/GOAL	ACTUAL RESULTS	% OF GOAL	RESULTS
Employment Rate Q2	73.9%	82.0%	110.9%	Exceeded
Employment Rate Q4	62.0%	82.3%	132.8%	Exceeded
Credentail Attainment	69.0%	63.6%	92.1%	Met

### DISLOCATED WORKER

MEASUREMENT	STANDARD/GOAL	ACTUAL RESULTS	% OF GOAL	RESULTS
Employment Rate Q2	86.7%	74.3%	85.7%	Not Met
Employment Rate Q4	79.6%	80.6%	101.3%	Exceeded
Credentail Attainment	74.0%	70.1%	94.7%	Met

### YOUTH

MEASUREMENT	STANDARD/GOAL	ACTUAL RESULTS	% OF GOAL	RESULTS
Employment Rate Q2	70.6%	67.3%	95.4%	Met
Employment Rate Q4	49.0%	67.1%	137.0%	Exceeded
Credentail Attainment	68.0%	69.0%	101.5%	Exceeded

The WIOA Title 1 programs performance outcomes are not final nor certified with the US Department of Labor (USDOL); these outcomes are provided for informational purposes only.

Please note that the USDOL 90 percent threshold for meeting a measure has been applied , as indicated in the about tables.

Performance Levels: Green: Exceeded - greater than 100% of target, Yellow: Met - between 90% and 100% of target, Red: Not Met - less than 90% of target

\*Non-certified outcomes

**PY 2019-20 Financial Status Report**

*Expenditures represent YTD cash + accruals+ obligations as reported to NJLWD on the official June 2020 Financial Report*

WIOA GRANTS		WIOA ADULT	WIOA YOUTH	WIOA DISLOCATED	TOTAL WIOA
ADMIN	Staff W&FB	\$ 130,216	\$ 137,322	\$ 89,705	\$ 357,243
	Operating Costs	\$ 24,082	\$ 31,981	\$ 16,138	\$ 72,201
	<b>TOTAL ADMIN EXPENDED YTD</b>	<b>\$ 154,298</b>	<b>\$ 169,303</b>	<b>\$ 105,843</b>	<b>\$ 429,444</b>
PROGRAM	Staff W&FB	\$ 345,052	\$ 276,232	\$ 296,802	\$ 918,086
	Operating Costs	\$ 119,556	\$ 59,872	\$ 35,416	\$ 214,844
	Contracts	\$ 786,641	\$ 1,349,548	\$ 593,723	\$ 2,729,912
	Participant Support	\$ 10,175	\$ 28,667	\$ 8,544	\$ 47,386
	<b>TOTAL PROGRAM EXPENDED YTD</b>	<b>\$ 1,261,424</b>	<b>\$ 1,714,319</b>	<b>\$ 934,485</b>	<b>\$ 3,910,228</b>
<b>GRAND TOTAL EXPENDED</b>		<b>\$ 1,415,722</b>	<b>\$ 1,883,622</b>	<b>\$ 1,040,328</b>	<b>\$ 4,339,672</b>
<b>BUDGET</b>		<b>\$ 2,132,296</b>	<b>\$ 2,242,541</b>	<b>\$ 1,069,979</b>	<b>\$ 5,444,816</b>
<b>% EXPENDED YTD</b>		<b>66.39%</b>	<b>83.99%</b>	<b>97.23%</b>	<b>79.70%</b>
<b>AVAILABLE BALANCE</b>		<b>\$ 716,574</b>	<b>\$ 358,919</b>	<b>\$ 29,651</b>	<b>\$ 1,105,144</b>

WFNJ GRANTS		WFNJ TANF	WFNJ GA/SNAP	TOTAL WFNJ
ADMIN	Staff W&FB	\$ 153,893	\$ 102,921	\$ 256,814
	Operating Costs	\$ 72,149	\$ 37,194	\$ 109,343
	<b>TOTAL ADMIN EXPENDED YTD</b>	<b>\$ 226,042</b>	<b>\$ 140,115</b>	<b>\$ 366,157</b>
PROGRAM	Work Subsidies	\$ -	\$ -	\$ -
	Education & Training	\$ 667,291	\$ 335,546	\$ 1,002,837
	CAVP	\$ 11,635	\$ -	\$ 11,635
	Other Work Activities	\$ 379,977	\$ 230,931	\$ 610,908
	Case Management	\$ 556,179	\$ 442,137	\$ 998,316
	Needs Based Work Supports	\$ 25,875	\$ 25,875	\$ 51,750
	Work Verification	\$ 44,523	\$ -	\$ 44,523
	On-The-Job Training (OJT)	\$ -	\$ -	\$ -
	<b>TOTAL PROGRAM EXPENDED YTD</b>	<b>\$ 1,685,480</b>	<b>\$ 1,034,489</b>	<b>\$ 2,719,969</b>
	<b>GRAND TOTAL EXPENDED</b>		<b>\$ 1,911,522</b>	<b>\$ 1,174,604</b>
<b>BUDGET</b>		<b>\$ 2,002,017</b>	<b>\$ 1,279,985</b>	<b>\$ 3,282,002</b>
<b>% EXPENDED YTD</b>		<b>95.48%</b>	<b>91.77%</b>	<b>0.00%</b>
<b>AVAILABLE BALANCE</b>		<b>\$ 90,495</b>	<b>\$ 105,381</b>	<b>\$ 195,876</b>

MISCELLANEOUS GRANTS		WLL	SMART STEPS	SYEPP	TOTAL OTHER
<b>TOTAL EXPENDED YTD</b>		<b>\$ 100,618</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,618</b>
<b>BUDGET</b>		<b>\$ 159,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 159,000</b>
<b>% EXPENDED YTD</b>		<b>63.28%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>63.28%</b>
<b>AVAILABLE BALANCE</b>		<b>\$ 58,382</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,382</b>

ALL NJLWD 2018-19 GRANTS		TOTAL
<b>TOTAL EXPENDED YTD</b>		<b>\$ 7,526,416</b>
<b>BUDGET</b>		<b>\$ 8,885,818</b>
<b>% EXPENDED YTD</b>		<b>84.70%</b>
<b>AVAILABLE BALANCE</b>		<b>\$ 1,359,402</b>

**NOTES:**

- (1) WIOA funds must be 80% expended or obligated by 6/30/20.
- (2) WFNJ funds must be 100% expended/obligated by 6/30/20. All obligations must be liquidated by 12/31/20.
- (3) Waivers received for WFNJ and WLL to extend the expenditure deadline to 9/30/20.
- (4) Cape May expenditures for the period 4/1/20 to 6/30/20 are not included in this report.

**PY 2019-20 WDB EVALUATION REPORT  
EXPANDING SERVICE DELIVERY – VIRTUAL SERVICES**

**Prepared by: Allison Spinelli, Executive Director**

The Cumberland Salem Cape May local area represents the southernmost reaches of the State. It is a diverse region comprising rural farming areas, premier vacation destinations, and small towns and urban centers. Transportation and other access barriers limit the ability of some populations to receive our services. The Workforce Development Board conducted an evaluation of the expansion of our service delivery to address the barriers these populations face. The focus of this evaluation covered a review of career planning services and the feasibility of providing those services on a virtual platform.

To begin this process, the Workforce Development Board (WDB) reviewed the career planning services provide at each of the One-Stop Career Centers in the local area. Each service was evaluated for its ability to be delivered virtually to reduce the number of required in-person appointments. The following career planning services were identified as services that could be easily transitioned to virtual: orientation, work readiness skills assessment, resume review and job search.

As a result of this evaluation, the local area was able to transition some of the initial career planning services to expand access to services. This change in service delivery allowed the local area to reach additional populations who may not have been able to access workforce development services due to transportation barriers.

The transition that resulted from this evaluation provided the foundation for complete virtual service delivery necessitated by the COVID-19 pandemic. As we resumed our services under COVID-19 restrictions, we were able to transition all career planning services to a virtual platform. This has ensured a safe and efficient reopening of workforce development services for both staff and residents of our local area and has expanded our ability to provide services in a manner that has improved accessibility.

This evaluation was completed by WDB staff with input from WDB members and other One-Stop Partner agencies. The resulting report was presented to the WDB at the January 2021 WDB meeting.



## Board Members

*Chairman-Bert Lopez*  
*Co-Chair- Sherri Stephens*

*Atlantic City Electric*  
*Groupe SEB USA*

Andrew Bulakowski  
Anna Villanueva  
Cheryl Golden  
Dawn Hunter  
Denise Beckson  
Donna Groome  
Dr. Frederick Keating  
Dr. Kimberly Ayres  
Dr. Nancy Hudanich  
Edward Geletka  
Elizabeth Reed  
Erich Florentine  
Gary Green  
Hugh McCaffery  
Jack Swain  
Jody Veler  
Marva Ferguson  
Melanie Ernest  
Melissa Niles  
Kathleen Lockbaum  
Leslie Gimeno  
Louis Joyce  
Patricia Harrison  
Thomas Wysocki  
Vicki Clark

Carpenters Local 255  
Bridor USA  
Cumberland County Division of Social Services  
Vineland Chamber of Commerce  
Morey's Piers, Beachfront Waterparks & Resorts  
Cape May County Department of Human Services  
Rowan College Of South Jersey  
Cumberland County Improvement Authority  
CMCTSD Superintendent  
Ocean First Bank  
NJDOLWD  
Inspira Health Network  
Green Technology Contractor, LLC  
Southern New Jersey Steel  
SCVTS Superintendent  
Salem County Inter Agency  
DVRS Representative  
Salem HSAC & IAC  
HSAC  
Salem County Board of Social Services  
Cape May County Department of Planning  
South Jersey Economic Development District  
Vineland Housing Authority  
Wysocki Electric  
Cape May County Chamber of Commerce