



Requires Additional Assistance Policy

PURPOSE

The purpose of this policy is to provide guidelines to service providers in the provision of supportive service payments to (or on behalf of) participants enrolled in the Workforce Innovation and Opportunity Act (WIOA) program. The following provides information on participants requiring additional assistance.

The Cumberland Salem Cape May Workforce Development Board, as the Governor's chosen administrative entity for the Workforce Innovation and Opportunity Act for the Cumberland Salem Cape May local area, is authorized to issue interpretations and exceptions as supported by applicable law, rules, and regulations of the Workforce Innovation and Opportunity Act (WIOA).

BACKGROUND

Out-of-school youth who participate in WIOA Title I program youth-funded activities in the Cumberland Salem Cape May Local Area must meet one or more of the barriers as described in WIOA Section 129 (a)(1)(B) and (C).

According to WIOA Section 129 (a)(1)(B)(VIII) one of the barriers for an out-of-school youth is "an individual who requires additional assistance to enter or complete an educational program or to secure or hold employment."

The local workforce board may assess additional barriers for youth in their Local Area based on demographics and unique local conditions. A locally defined barrier must describe a population of youth who may benefit from WIOA Title I youth activities but would otherwise be excluded based on eligibility.

POLICY

Per WIOA, Local Areas may define and establish documentation requirements to provide additional assistance to youth. Additional assistance for youth served in the Cumberland Salem Cape May Local Area will be defined as out-of-school youth, ages 16-24, who meet one or more of the following criteria.

- a) Has been unemployed for the last six months.
- b) Has a record of not being able to hold employment due to being fired or quitting jobs in the last three months and lacks work readiness skills.
- c) Is a court-involved youth or is at risk of court involvement.

- d) Has a history of drug and/or alcohol dependency (in treatment or has completed treatment).
- e) Has one or more parents currently incarcerated.
- f) Is involved in a gang activity, defined as a group of three or more individuals who engage in a criminal activity and identify themselves with a common name/sign.
- g) Emancipated minor, as recognized by the court system.
- h) Has a language or cultural barrier and may need English/workforce skills.
- i) Has a diagnosed learning disability and has/had an IEP (Individual Education Plan) while in school.
- j) Has a history of mental illness – any psychiatric disorder defined by the DSM-V.
- k) Has/is a victim of harassment, victimization and/or bullying.
- l) Has a loss of access to education due to a natural disaster.
- m) Is a Veteran.

Document requirements will include case notes and related supporting materials in the participant’s Individual Employment Plan (IEP) or Individual Services Strategy (ISS), outlining the Additional Assistance category and explanation of the individual’s situation.

Additional barriers to self-sufficient employment may be added as they are identified.

REFERENCES

- 20 CFR 681.300
- 20 CFR 681.310
- WIOA Section 129 (a)(1)(B)(VIII)
- TEGL 21-16
- NJWIN 5-15